



EAST COAST BAYS CATHOLIC

PARISH PASTORAL ASSEMBLY

AGM 2023

ANNUAL GENERAL MEETING

Everyone is welcome

SUNDAY 13 August 11.30am

The Agenda currently includes;

11.30am - Snacks, tea & coffee

12:00 - Opening prayer

followed by:

Fr. Carlo

Chairman's address

Financial Report

Future Projects

Questions – matters arising.

Nominations & closing prayer.



HAVE YOUR SAY

ECB Catholic Church AGM 2023: Agenda

Date: Sunday 13th August 2023

Time: 11.30 finger-food lunch meeting 12.00 to 1.30pm

Venue: St John's School Hall, 87A Penzance Road, Mairangi Bay.

11.30am Finger food lunch with tea and coffee. Musician playing during lunch

1. Welcome - include invitation to put name on attendance register
2. Opening prayer by Parish Priest
3. Apologies
4. Approval of 2022 minutes and any matters arising
5. Priests' addresses.
6. PPC chairman's report
7. Finance report
8. Operations and Finance Manager's report
9. Other reports
10. Questions, general business
11. Nominations for new PPC members, plus that current PPC members continue for another year.
12. Raffle draw
13. Closing prayer.

PARISH PASTORAL ASSEMBLY

AUGUST 13, 2023

We thank God for all His blessings on us as we come together for this Parish Pastoral Assembly. And, we know that God is also blessing all who are not able to be with us. We are united in growing our Parish on this missionary journey.

As we focus on Jesus, daily placing Him in our heart, knowing that He is there for us and with us, we become more aware of the needs of parishioners – of all people – in our parish area and beyond.

The Gospel for this 19th Sunday in Ordinary Time, is a great inspiration for us all as we come to this PPA/AGM.

Just see yourself in a boat and the waves are high and the wind is really strong. And, Jesus is walking ON the water, and you see Him, but you're not sure – it could be a ghost. But then you hear Jesus call out – 'Courage, it is me, don't be afraid'. And then Jesus calls us to come to Him. Scared? Jesus is calling – come. Yes, Jesus stretches out His hand to each one of us – and He is there for everyone. We have to believe.

So, as we work at growing our faith, together, we come to see the gifts that Jesus has given to all of us. Gifts to be lived and shared.

We are blessed in our Parish by all who share the gifts God has given them, and then together, we become stronger in faith, hope and love. We become a Community of Faith.

Thank You to all who are giving of themselves to grow stronger in faith, hope and love, by sharing your faith-filled lives in action. So many of you do so much for the Parish. We need you. We thank God for you.

Just about 69 days ago, Father Alex moved from this parish to Mt. Wellington Parish. Many happy memories of all he did for us here, sharing his faith and missionary joy. And, his artistic talents in the candle making and the 'succulent' displays. What a great blessing he is for all of us.

Now our blessings continue to give us joy and life through Father Carlo Cruz being appointed here to our Parish as Parish Priest. We know that he will inspire and encourage us all to recognise God's call to live faith fully, and so grow our Parish Community to continue being, and growing stronger, as a Church Community of Faith, Hope and Love.

God bless us all, always,

Fr Emile

PPC Annual Report to the ECB Catholic Parish 2023

Peace and Grace in Jesus name.

The Parish Pastoral Council wishes to report to you about PPC activities during the last year and also to look forward to the year ahead.

We are now in a Post Pandemic Phase, such that our Church Community is rebuilding. Everyone's enthusiasm and participation is valued in helping with this community development.

The PPC work alongside the Priests to guide and attend to the pastoral needs of the parish, with the Finance Committee attending to financial matters.

We continue to follow the current Parish Pastoral Plan 2020 - 2025 which starts with the following:

Our Mission: To build a loving, inclusive, caring, Christ-like community that inspires all to spread the message of Jesus Christ

Our Vision: Inspiring a loving, caring, Christ-like community

There is Papal and Diocesan encouragement for the Church to change and become Mission focused rather than being in a maintenance mode. ECB Parish has started on this journey.

At the AGM I will present the essence of the Parish Pastoral Plan (power point) and 4 points we have agreed to initially focus on:

1. Attract back to masses those who used to attend - community engagement and cohesion through regular shared morning teas and shared lunches / cultural gatherings (monthly or quarterly). Also, through having greeters giving a warm welcome at masses.
2. Be outward looking and evangelical - share the good news of Christ. A mission-focused church puts serving the wider realm of Christ as the Church's primary purpose.
3. Commence Alpha courses - Alpha is for everyone, all backgrounds, all contexts and all ages.
4. Appoint a youth coordinator to build a strong youth ministry where youth can have fun, fellowship and formation in their Church.

Volunteers

We thank all volunteers for your valuable contributions to our parish - we know there are many people doing many important things. Your constant inputs are vital to the masses, the upkeep of the buildings and grounds, the sacramental programmes, and the committees to name a few. Without you the Church would not function.

So, a big thank-you but also a request that you may continue in these ministries. A further request is that you may approach and ask other suitable people as we need to encourage more people to volunteer - especially as altar servers as we resume a more comprehensive mass timetable. We are certain your contributions put a big smile on Jesus' face.

We have a number of portfolios in the PPC as suggested by the diocese:

Hospitality / social activities

In the last year we have only had a few social functions - 35yr celebration of Passionist Family Groups. Lindsay ran this portfolio for several years and has now stood down so we are looking to replace her for this portfolio.

Youth Ministry

A group has formed with a mission to invigorate youth and encourage involvement in church life. The Mike Burns room, next to St FRANCIS de Sales Church, has been allocated for youth to make as their own (while also available for other groups to use). Investigations into appointing a part-time paid Youth Coordinator. Marion Breinhorst has held this portfolio for the last two years and now we have a new person on the PPC, Joseph Marr, who will develop this important role further.

Caring committee

This committee meets regularly acting as an umbrella connecting those with unmet needs to existing groups within the parish and the community.

Liturgy

Regular work is done on liturgical needs, liturgical events/feasts, sacramental programs and rostering of volunteers for the multitude tasks.

Mission

We do not have any Alpha programmes currently being run in our Parish. We have formed a small group to start developing this ministry and intend to commence some courses soon after the AGM. The Alpha format is a meal, a talk, and small group discussions - bringing people to encounter Jesus.

Other

- Presbytery - urgent maintenance only being done on this old and outdated building. We are considering whether a new presbytery should be built that is more fit-for-purpose to suit the needs of the priests' mission. In a survey last year the presbytery was identified as being the top priority project for the parish.
- The Columbarium project discussions continue at a low level and hopefully we can get this underway. A columbarium niche is a final resting place for ashes after cremation - typically built into a wall made up of individual compartments. Columbaria are in Pakuranga and Orewa parishes.

Visioning ahead

There has been agreement to journey our parish from maintenance to mission mode. A mission-focused church puts serving the wider realm of Christ as the Church's primary purpose.

Becoming a mission parish will require changes from just maintaining our parish as it is currently functioning to becoming outward focused. The change agent is bringing people to encounter Jesus - the Alpha program is a great tool to help on this journey. Believers becoming disciples.

In addition to Mission, building a greater sense of community can be enhanced through such things as:

- hospitality - morning teas after mass; shared meals; promote Passionist Family Groups
- celebrating cultures within our parish

In the interests of running the meeting well - we ask that parishioners submit written questions before the meeting and prepare themselves to speak to the issue. This may enable us to group similar subjects together. Please submit these no later than one week before by email to the chair of the PPC: michael@bravenboer.co.nz

The PPC requires a few more people to join who have the passion to contribute to parish life. Please forward nominations in the run up to the PPA and elections/appointments can be finalised at the PPA. We have monthly meetings and you are always invited to attend.

Parish of St John the Baptist of East Coast Bays Ecclesiastical Goods Trust

Statement of Service Performance

For the Year Ended 31 December 2022

St John the Baptist of East Coast Bays Outcomes

Our parish exists to support its members in their spiritual life. We celebrate different styles of individual, family and community worship and prayer, gathering weekly as a whole community for Mass. We support our members to grow in faith by offering fellowship, resources, education and formation. Our goal is to add spiritual richness to the lives of our parishioners, so that they can go out in service to the wider community.

Quantification of the parish Outputs

Our Community	2022	2021
Number of families on Parish Roll	1950	2100
Supporting members to grow in faith		
Average Sunday Mass Count	622	800
Number of Baptisms	71	41
Number of Confirmations	6	56
Number of First Communicants	52	0
Number of Funeral Services	14	11
Number of Marriages	1	3
Support of local community		
Number of food parcels received for distribution (estimated)	0	114
Number of meals served in local community (estimated)	0	20
Support of Parish Based Programmes		
Prayer Groups	21	21
Children Liturgy of the Word	17	17
Music Ministry	26	26

Additional Output Measures

We estimate that there are around 257 person hours of voluntary work per week help within the Parish.

Parish of St John the Baptist of East Coast Bays Ecclesiastical Goods Trust

Statement of Financial Performance

For the Year Ended 31 December 2022

	Note	2022	2021
		\$	\$
Revenue			
Donations, fundraising and other similar revenue from public	2.1	-	-
Donation and other revenue from members	2.2	299,596	308,935
Revenue from providing goods and services	2.3	13,000	12,000
Interest and other investment revenue	2.4	13,980	14,547
Total revenue		326,576	335,482
Expenses			
Expenses related to public fundraising		-	-
Volunteer and employee related costs	3.1	130,370	131,354
Costs related to providing goods and services	3.2	4,876	1,318
Grants and donations made	3.3	97,693	97,891
Other operating expenses	3.4	165,566	182,197
Total expenses		398,505	412,760
Surplus/(deficit) for the year		(71,928)	(77,278)

AGM 2023: Report Operations & Finance Manager

This report covers the main items for the Church Financial Year (01 Jan-31 Dec 2022) which corresponds to the financial statement attached, but also includes some work that has been done or is work in process in 2023 to this stage. For more information on the year 2022, I also refer to my report from October 2022.

If you are not on our e-newsletter mailing list yet and would like to receive notices directly, please let us know. Usually, all information is also available on the website at <https://eastcoastbayscatholic.org.nz/>.

Operations

Maintenance / Properties

Presbytery:

- Work related to the Healthy Home Assessment (2022).
- Replacement of the new hot water cylinder for the main bathroom.
- Installation of two new heat pumps (one for each bedroom).
- Renovation of the bathroom/ensuite.

St Francis de Sales Church:

- The damage to the carpet due to the church flooding in January 2023 was controlled and limited thanks to the volunteers who dried the carpet quickly.
- A temporary new drainage was laid by the caretakers. Professional drainlayers have assessed the situation and will provide us with a quote for a permanent solution.
- Installation of fibre/Internet connection.



The internet connection is below the statue of Our Lady. Please don't switch off the power board.

St John the Baptist Church:

- Installation of new signage across the grounds.
- As a result of strong winds at the beginning of 2023, the fixture of the sign at the entrance from Hastings Road to St John's church was damaged. The current sign is a temporary sign that was installed during Holy Week. It is intended to have a solid sign installed closer to the road and hence in a more visible position.
- All windows have been assessed and where necessary repaired.
- Due to problems with the operating mechanics of the skylights, they have been permanently closed thanks to Douglas George.
- Installation and donation of new parking lights thanks to Roy Seaman.
- Handrails from the back of the church to the school parking are to be installed in August.
- Gutter repairs/replacements are arranged and to be installed in August.



New lights and new signage. Gardens maintained by volunteers.

Grounds:

- Both churches are surrounded by fences. Several of these fences need to be repaired or replaced immediately/in the near future. The fence below the presbytery garden was removed during a working bee.
Work on other fences has been delayed due to the weather conditions. This is currently work in progress.
- Both churches now have a defibrillator which is held in the Sacristy.

Projects for which no decision have been taken yet:

- Lighting in both churches (quote for St Francis church available).
- Audio-visual system in both churches (quote for St Francis church available).
- Renovation bathrooms, St Francis.
- Renovation main bathroom, Presbytery.
- Further maintenance work / repairs in the Presbytery.

Strategic Working Group

This group was set up in 2021 but has been put on hold during the lockdowns. The intention is to build a group of at least one member of the PPC, at least one member of the Finance Committee and other parishioners who would like to be involved in the long-term planning for the parish.

Health & Safety

A Health & Safety team has been set up with one contact person per church. We are looking for volunteers who could support the team as fire wardens and ushers.

Volunteers

Thank you to the large number of committed volunteers. All of them are important.

The volunteers who have particularly supported me on a regular basis in my work have been:

1. The Database Team: Jo Ramsay and Anthony Moorcroft.
2. The Caretakers of St Francis church: Tony & Maria Jardim.
3. The Gardening Group in St John's church: with Kevin O'Carroll, Jeanette Dumper and Sue Lyons as my main supporters.
4. The Counters Group with Douglas Sinclair as the person who banks the collections.
5. The Safeguarding coordinator: Iona Breinhorst.

A big thank you also to Roy Seaman and his team for looking after any electrical and plumbing issues. This has been a huge support.

Surveys

Thank you to all who have participated in our surveys during the last months. We had a survey on priorities for maintenance in September and a Church Life Survey which was held a few weeks ago. The results of the September survey were displayed in the newsletter and the foyers of the churches. Some of the maintenance issues have already been addressed.

The Church Life Survey was a nationwide survey of church attenders for all Christian Churches. We will let you know when we have the results for our parish available.

Finances

Donations

- It is important to state that the parish is financed by the collections/donations. Except for the income through a monthly rental fee for the "Vodafone tower" on St Francis grounds, there is no other income to finance the running of the parish, i.e. supplies for the Mass, supply of priests and staff, expenses for maintenance and improvements.
The fundraising initiative for the purchase of two defibrillators has been successful.
On the parish website, there is information about the current major maintenance projects ("News from the Parish"). Donations that are done with the keywords mentioned there, will go straight towards funding these specific projects. The total amounts fundraised are on the website. There will also be a notice about these projects in the newsletter every now and then.
- Thank you to all regular donors. It is good to see that most donors are now using automatic payments and others re-using envelopes on which they indicate their gifting number.

We have currently **342 active donors** registered with a gifting/pledge number.



- The parish has a Tap & Go device in the foyer of St John's church. We are planning to have another device in St Francis church. It is important to know that donations via Tap & Go devices are anonymous donations and can't be receipted.

Income / Expenditures

- Grants and donations include the Clergy and Diocese and the depreciation of \$84,000. This figure is included in the operating expenses and is non-cash but accounts for the revenue deficit. The policies set by the Diocese that the figure is calculated on the current valuation of buildings.
- The parish has three saving accounts. Two for the parish and one for the youth.

While the accounts show a paper loss, the cash position is secure.

If you would like to have any further details on the parish finances, please contact me at beate@ecbcatholic.org.nz.

New Bank Accounts

- The Diocese has set up new bank accounts for all parishes. The account holders are now the parishes instead of the Bishop of Auckland. All Automatic Payments were transferred to the new bank account. Special donations need to be done towards the new bank account which has been communicated in parish newsletters and on the website.

Many thanks to all parishioners who donate to the running of the parish – with their donations, prayers, contributions or with their volunteer work.

Beate Matthies, 28 July 2023

Liturgy Report

Prepared by Liz George

Liz George | 09 320 3127 | liz@ecbcatholic.org.nz

Liturgy and the sacramental programmes are the lifeblood of our East Coast Bays Catholic community. Behind the scenes, there is a flurry of activity for each celebration which ensures the smooth running of Sunday Masses, weekly Masses and Sacramental celebrations. We rely on a veritable army of volunteers who cover too many tasks to mention but our parish is the richer for their efforts and we are so blessed by their generosity. There is a core group of people who have a heart for liturgy including our priests, all our ministers and the Sacristans.

Included in the list of support people are the Diocesan Faith Formation and Liturgy Office. Last month Dianna Fouhy and Deacon Steve Fraser presented the diocesan programme on faith formation around the sacraments. We have plans to invite diocesan staff to the parish who can inform us on the changes to receiving Eucharist at Mass; Ministering to the sick and structures around Liturgy and Lectors.

Sandra Armstrong runs bi-monthly baptism courses which, for many new parishioners, is their first introduction to the parish.

Deacon Dave has taken over the role of introducing people to our Catholic faith through the RCIA programme, guiding them through the process to becoming a Catholic. As a result, we have welcomed several new members into our Catholic community.

Our Children's Liturgy coordinator Bill Jones has taken care of this ministry for more than 25 years. Thank you, Bill. Our catechists are always well prepared with new people coming on board and, since the Diocesan requirements for Safeguarding procedures have come into force, we are being asked to ensure that two vetted adults go out with each group.

Lindy Williams has instigated a regular Children's Mass which is held at the 9.00am Mass at St. Johns Church on the 3rd Sunday of each month. Over the years she and the children have brought joy to the whole congregation. Lindy has trained the children to read from the lectern, offer Prayers of the Faithful, bring gifts to the altar at the Offertory and, of course, sing like angels. Lindy and her team are also responsible for The Children's

Christmas Eve Mass which has become a much-anticipated event on our parish calendar. I thank them for their commitment, it is a celebration that fills the church to overflowing and fills our families with delight.

‘Seasons for Growth’ is a grief companioning programme for ages five to adult. It teaches skills through the four different seasons of the year in dealing with grief. I have worked with ‘Seasons’ for 15+ years now and I really value the processes it offers.

We are blessed to have St John’s school attached to the church in Mairangi Bay. Approximately four times a year, I am invited to the New Entrants meetings at the school where I welcome families to our parish and explain what the parish has on offer. We host regular class and school Masses throughout the year in the church and I also walk beside the teachers and staff when needed.

With every Mass being a beautiful celebration, it is difficult to select highlights. However, last year’s All Souls Candle Lighting Mass on the 2nd November was a particularly poignant opportunity to bring together those grieving the loss of a loved one.

Our newsletter is the most effective means of regularly communicating with our wider parish members. If you would like to receive it please email Liz on liz@ecbcatholic.org.nz

Special thanks goes to Iona, Amanda, Lindy and Blaize who have run (...with enthusiasm) the Sacraments of Reconciliation, Confirmation and Eucharist for the first time this year.

My thanks to every person who offers their assistance in growing the parish and I look forward to working again with you all in the future.

Liz George 28 August 2023

GROUP NAME	Parish Community Care
GROUP MISSION (Purpose. Only two or three sentences.)	<p>To build a stronger caring community within the Parish through personal connection and activities.</p> <p>Help parishioners to access the support they need to enhance social and emotional wellbeing.</p>
<p>HIGHLIGHTS OF YOUR GROUP'S ACTIVITIES 2023 & PROPOSALS 2024 (please use bullet points)</p> <ul style="list-style-type: none"> • Advertising continually in the newsletter the presence of the group. • Little success with advertising and reliant on referrals for access to need. • Advertising for members of the friendship, coffee and craft group. • Friendship coffee and craft is flourishing but would welcome more members • The group provider a great contribution of craft for Fr. Alejandro's fund raising effort. • Response to other worthwhile appeals would be welcomed. • The aim being in such actions to build a stronger caring community. • One of the suggested actions was to follow up bereavements and other events such as a new baby with a phone call. 	
<p>COMMENT: please comment briefly on any concerns, changing trends, etc your group may have. (Where possible, suggest ideas that you may have as a group for addressing these concerns.)</p> <ul style="list-style-type: none"> • The group is evolving in response to identified needs and the original purpose of the group to help parishioners access psycho-social support is still our primary focus but we are reliant on referrals from the pastoral team as well as advertising to access this need. Any referrals have been followed up and well received. 	

Sacramental Programme Report to Council

Written by Amanda Dixon-McIver on behalf of the Sacramental Team

This year was a year of change with regards to the Sacramental programme with four key changes.

1. The “restored” order” of Sacraments.

- a. **Background:** In 1994, in light of the teachings of the Second Vatican Council and after consultation, the Bishops of Auckland moved to the standard practice of ‘restored’ order of the Sacraments of Initiation – that is the practice of Confirmation before First Holy Eucharist. Our parish was one of the few who had not moved to the ‘restored’ order.
- b. **Confirmation** was performed for most candidates prior to First Holy Eucharist

2. A full Sacramental programme undertaken in one term and encompassing all Sacraments.

- a. The previous programme had focused on each sacrament separately with 2 sessions and then the Sacrament. These were standalone with significant periods of time between the celebration of one Sacrament and the opportunity to undertake the next.
- b. This programme was designed in such a way to include overlap between Sacraments and themes and included weekly sessions throughout the Term with minimal interruption.
- c. The programme also included catechesis for the parents of the children which was not part of the previous programme.

3. The programme was delivered by a Parish Team

- a. Delivery by a Team meant that the workload was shared and that the candidates were able to interact with a variety of people of different cultures and ethnicities.
- b. The children had separate short sessions (15 minutes) that were delivered “classroom style” while the parents remained for their own session – ensuring that delivery of materials was age appropriate.

4. The families of the children were included in the Reconciliation ceremony.

- a. Parents and siblings of the children were encouraged to also take part in the service which meant that there were several individuals who hadn’t been to Reconciliation for 25+ years who felt inspired to become Reconciled with Christ.

We are thrilled to report that 51 candidates were confirmed and 55 candidates will make their First Holy Communion in our Parish on Sunday 30th July.

For the most part, the feedback from the programme has been very positive and the changes have been well received.

In running this new programme, it became evident that there is a need for more support within the Parish for non-Catholic parents and for those Catholic parents who have not been catechized, or who have forgotten, and who require opportunities for education and spiritual growth. We would like to see this group of people better supported within our Parish family.

We will also be investigating ways in which we can better meet the needs of immigrants who may struggle with a program that is shared in English.

Our Lady of Fatima Praesidium (East Coast Bays Parish) Legion of Mary

Contact: Sandra Fisher, 021 139 5156 and Balsam Thomas, 021 468 408

Professional and Spiritual Development

- All members attended Divine Mercy seminar with Fr. Chris Altar, Provincial Superior, Blessed Virgin Mary, Mother of Divine Province at Ponsonby Parish, Sacred Heart (June 2023)
- Alpha Leadership Conference (London May 2023)
- Divine Renovation Conference (March 2023)
- Post-graduate study with the Augustine Institute
- NZSL (New Zealand Sign Language) post graduate education course with intention to be able to share faith with our deaf community and hard of hearing community who attend our educational events
- Mātauranga Māori post graduate course with intention to be able to raise the profile of Mātauranga Māori in educational, RCIA and Sacramental Programmes
- Eucharistic Pilgrimage – 40 days with Fr. Patrick Mary Briscoe
- Spiritual Retreats at St. Francis Friary & Retreat Centre (Auckland), Tyburn Monastery (Bombay), and with Dominican Sisters (Grand Rapids), Josephite Sisters (Mission Bay) and with the Association of Marian Helpers
- Monthly Augustine Institute mission circle webinars (every month)
- Sharing Saint of Day literature from Franciscan Media (daily)
- 31 Days with St. Ignatius Retreat – Ignatian Spirituality
- Henri Nouwen Society reflections (daily)
- Understanding Discipleship webinar with Fr. Brice Higginbotham
- Forgiveness series – Ignatian Spirituality
- Mary, Mother of the Church short courses – Augustine Institute
- Living Lent retreat – Loyola Press
- 8 steps to energise your faith webinar – Loyola Press
- Living Space and Sacred Space reflections

Works of Conversion

- Visit patients in North Shore and Auckland hospitals (all year) with specific focus to pray the rosary and Word of the Day with them and facilitate attendance at Chaplaincy Mass.
- 1 member supports facilitating the sacramental programme at St Joseph's Parish, Takapuna. 1 group of 11 children and 22 parents.
- 1 member supports a Christian youth group in a state school which includes Christians and non-Christians with the purpose to promote unity across faiths and an opportunity to engage people with Christian teaching and coming to know Mary and Jesus.
- Several members support street contact with a specific focus on supporting the dispossessed, the marginalised and homeless on the North Shore, sharing Catholic literature, participating in Lectio Divina prayer, providing food and pointing them towards Catholic Social Services and De Paul House for further support with the intention of helping people rebuild and reorientate their lives with the love of Jesus: a love that helps them to recover their beauty and dignity.

- Several members share our faith and praying with people in supermarkets, providing them with Marian literature and inviting them to Mass
- Several member visit retirement and rest homes, in our Parish and elsewhere, once a week to pray with and to build relationships with the residents. Seek encounters with non-Christians with the aim of bringing them closer to Christ.
- Creating and distributing Marian banners and art work to secondary and primary schools on the North Shore

Works of Accompaniment and Consolation

- Visitation of the sick and elderly
- Accompanying, serving and advocating for migrants and refugees in Catholic faith and to encourage them to develop a warm personal relationship with Mary and Jesus.
- Distribution of rosaries to prisoners and homeless with the intention of supporting spiritual and faith formation to those who may feel disconnected or disillusioned .
- Requiem mass attendance and praying the rosary for the souls of the recently deceased parishioners and auxiliary members.
- Legion of Mary and Catholic literature to schools, seminaries and prisons.
- Mothers' Prayer Group every Monday evening, online International via Zoom, at 7:30pm praying the rosary and Marion prayers for the specific intention to bring children, grandchildren and god children back to the Eucharist, individual mother's prayer intentions.
- Support providing shelter to children and families fleeing from war, illness, impossible living conditions and hunger through World Vision.
- Support the promotion of North Shore annual blood drive.
- Give caregivers time off from their caregiving responsibilities so that can rest.
- Support the provision of Christian religious Christmas cards for Auckland and Mount Eden prisoners through the Catholic Diocese of Auckland Prison Chaplaincy team and give Christmas presents to children whose parents are in prison.

Works of Conservation

- Keep a Parish book of prayer intentions in each church and we offer the intentions at our rosary group every Tuesday, Thursday, Saturday and Sunday after Mass.
- Attended online retreats, ongoing professional lay leadership development, spiritual formation with Dominican sister and Legion of Mary, faith formation training to grow in self-awareness and appreciation of our spiritual lives.
- Praying in our parish rosary group every Tuesday, Thursday, Saturday and Sunday after Mass for the specific intentions of pregnant mothers, ending abortion and euthanasia, souls in purgatory, the sick, for our Parish Priests Father Emile and Father Carlo, for unity between Aotearoa Bishops, priests and deacons, for peace and safety in Iraq for Catholic community.
- Praying the Divine Mercy Chaplet every Tuesday for the intention of divine mercy and to increase our trust in our relationship with Jesus.
- Praying the Legion of Mary Tessera and rosary after Mass with auxiliary members with the specific intention of building relationships with our auxiliary members
- Praying 3 Hail Marys at noon for conversion of sinners (daily)
- Praying 3 Hail Marys at 6:30pm for peace in Ukraine and world peace (daily)
- Deliver the Maria Legionis and pray with our Auxiliaries (3-4 times a year)

- Facilitated Wonder project at St Joseph's primary school, and at St. John's primary school.
- Support hospitality in the parish to celebrate feast days and parish events with the specific intention to welcome migrants, refugees and new parishioners and encourage them to participate in parish life and to volunteer.
- Rotation of Our Lady Rosary Statue every 2 weeks across our parish. The sign-up list is in parish foyer. We circulate the Our Lady statue every 2 weeks to families across our parish with the specific intention to promote Marian family prayer time and the recitation of the rosary daily.
- All members promote praying novenas to Our Lady and Feast Day novenas within our parish community to increase spiritual formation.
- Several members transport parishioners to church and take them shopping with the specific intention of building relationships between us and to pray together.
- Several members support parishioners in their homes e.g. property maintenance.
- Taking communion to the sick after Mass on Tuesday, Thursday, Friday, Saturday and Sunday.
- Supporting RCIA faith formation.
- Accompanying the terminally ill in our Diocese.
- Attending adoration and benediction and promoting the joy of the blessed sacrament and the spiritual benefits God provides through this sacrament within parish and local Catholic primary and secondary schools.
- Parish maintenance: flooding; painting; laundry; cleaning; gardening; care of sacramental vessels in the church.
- Parish ministries: supporting requiem masses, sacraments of baptism and marriage, attending Stations of the Cross and supporting Easter Triduum and Christmas services as Sacristans etc; Ministers of the Word; Special Ministers of the Eucharist; Members of the Choir; Sacristans; sacramental programme celebrations.
- Legion of Mary bookstall– sharing literature with parishioners.
- Supporting and managing parish annual Christmas giving tree and gifts to de Paul House with the Parish Office (October – December 2022).
- Support St Vincent de Paul Society with parish food drive and donate to local food pantry.

Some Aims for the Coming Year:

To extend and grow the Legion of Mary in our parish and curia:

- Continue to promote Legion of Mary through circulating promotional materials and distribution of rosaries, prayer cards, medals, and art banners to schools and prisons
- Increase online presence in parish
- Engage with our Parish Spiritual Director, Parish Priests and PPC for ideas of how we may support forthcoming parish priorities where they fit with Legion of Mary mission
- To bring back 10 people in our area to local Mass
- Explore starting a Junior Legion of Mary Praesidium in our Parish

This report was shortened for the use in the Parish AGM Booklet.

Report on Safeguarding at East Coast Bays Parish

(by Iona Breinhorst, Safeguarding Coordinator)

With regard to the 4 growth target stages, established by the Auckland Diocese, East Coast Bays Parish, has met both the 'Development' and 'Growth' stages.

Our new target is to meet the 'Maturity' stage in our safeguarding culture at ECB Catholic Parish. These targets include:

- Safeguarding review recommendations adopted and implemented as part of Safeguarding plan.
- Volunteers and wider parish community have a good understanding of the Safeguarding program.
- Safeguarding processes completed for current volunteers.
- Training and recruitment policy implemented with new volunteers.

Standard One: Communicating the Church's Safeguarding message.

ECB PLAN Review (1 July 2023)

The contact details for the Safeguarding Coordinator are available in the Newsletter.

The ECB Safeguarding Policy has been recently reviewed and distributed to group leaders and staff as a part of the Safeguarding Plan.

Most Group Leaders, volunteers and staff are on an up-to-date data system that is securely maintained as part of the Safeguarding Plan.

Safeguarding posters have been displayed as part of the Safeguarding Plan.

AREAS REQUIRING DEVELOPMENT

- Regular Safeguarding notices could be included in the newsletter.
- A series of refresher training opportunities could be made available.
- A collaborated formal Safeguarding Plan with regular review targets.
- More posters (or other media as there are no real information boards or areas in our churches) on safeguarding especially in other languages.
- Establishing further links in our community

Standard Two: Safe practices.

ECB PLAN Review (1 July 2023)

Priests and Altar Servers have advised to the different areas where they prepare for Mass. Police Vet results are kept in the office safe. 'Nil' reports are noted in a secure area on the secure data program.

There is a recommendation for new Volunteers that includes code of conduct, vetting and safeguarding training.

Policies around 'social media' are known and The Code of Conduct is distributed and acknowledged by those who have access to private data and those who interface with Social media.

AREAS REQUIRING DEVELOPMENT

- There is some non-compliance regarding Altar Servers at St Francis Church, who have been instructed to use the Confessional Room rather than the Sacristy for preparation before Mass.
- Create a plan, directed by the PPC, for regular checks within each ministry regarding conduct, safe practices, and training.
- Develop the Code of Conduct to include those who are involved in events to share with coordinators.
- Create a written policy regarding recruitment and volunteers and establish how this can be formally used.

Standard Three: Responding to concerns and allegations.

ECB PLAN Review (1 July 2023)

Information regarding the routes available for Complaints is well publicised.

The contact details for the coordinator are available.

AREAS REQUIRING DEVELOPMENT

- Ensure this information is publicised at all new training and refresher courses.

Standard Four: Monitoring Compliance with National Policy

ECB PLAN Review (1 July 2023)

The parish is working continuously on compliance and is growing in strength.

AREAS REQUIRING DEVELOPMENT

- Robust checking system on all aspects of our Safeguarding Plan, supported by the PPC.
- Contact the PPC to ensure that Safeguarding is an agenda item.

Standard Five: Formation and Training

ECB PLAN Review (1 July 2023)

The new data system has been initiated and is an excellent source for up-to-date information on formation and training.

AREAS REQUIRING DEVELOPMENT

- An online course for Safeguarding Training would be beneficial.
- Reels on Safeguarding would be an excellent refresher for training.
- Volunteer agreements and task descriptions are waiting on staff availability.
- Regular Safeguarding notices could be included in the newsletter.
- A series of refresher training opportunities could be made available.