

ECB Catholic Parish Pastoral Council

Our Mission: To build a loving, inclusive, caring, Christ-like community that inspires all to spread the message of Jesus Christ

Our Vision: Inspiring a loving, caring, Christ-like community

Minutes of Meeting

Location: Parish Office
Date: 18th July 2023
Time: 5.30pm to 7.00pm

Attendees: Thomas Breinhorst, Fr. Carlo Fr. Emile, Michael Bravenboer, Cathy Flynn; Judith Lunny; Liz George; Joseph Marr.

Apologies: Gabriel Chao Ren, Barry Rogers.

Agenda items:

1. Opening Prayer and 2. Spiritual Reflection

Fr. Carlo led these.

3, Acceptance of the minutes of the meeting on the of the 22nd of June

Proposed Judith, seconded Cathy

4. Matters Arising.

- The community to be thanked for accomplishing the Church life service in one day.
- Discussions have been had with Rob Howard with regard to the Columbarium Project - he is happy to work with whoever takes on the development of the project. However, the Bishop has put a halt on all construction work. This project will be referred to at a later date and a number of Columbariums have been viewed.
- The Finance report raised the issue of the Presbytery but also that the fences on the Hastings St side were being repaired / replaced. The Operations & Finance Manager was managing the repairs to the presbytery and fences. Discussions on whether the Presbytery would have a long-term revamp or just short-term urgent repairs? Most of the presbytery had new insulation last year and two further heat-pumps have just been installed last month. There is uncertainty if there was a quote for the ensuite bathroom upgrade in Fr Emile's side. Further upgrade work might be required to Fr. Emile's end.
The floor is rotten in the main bathroom, a window in Fr, Carlo's room needs repair, and the carpet needs renewing throughout. The parishioners need to be aware of the state of the Priest's residence and the need for them to live comfortably. There needs to be an overall concept, plan, costing, time frame and sign off from the diocese for any major works. Is it a short-term fix for comfort or a long-term plan. A decision is needed of whether a new presbytery is planned or major upgrade of the existing presbytery.

The finance committee report after the meeting with Michael Butler, the Diocesan property manager itemizes the issues that need correction.

Action A strategic planning committee with a representative from the PPC, Michael Bravenboer, Finance Committee Maurice Lopez, the Operations & Finance Manager, the Priests and possibly a diocesan representative to devise a costed approved plan of work with a time frame.

5. Portfolio Reports

Caring Committee, Has the potential to address a variety of needs. Originally established by Fr. Raphael but has had few referrals. The craft group they established is flourishing but is hoping for more members.

Alpha. Has a small group including Fr. Carlo is working on this programme and is going to progress it after the AGM/PPA.

Pastoral Co-ordinator Report. Baptism preparation will be 3 monthly, Deacon Dave is doing the RCIA programme and other sacramental works are progressing. Tuesday coffee mornings are going well.

Finance Report accepted. Cathy explained Fr. Alejandro's parting gift of a stole made by a Carmelite nun has been photographed and described for the newsletter so parishioners are informed of the present.

6. Matters for Discussion

a.) AGM/PPA. Cathy has booked the hall, is organizing the catering and donating the gift basket. Reports of portfolio activities to be to Liz by the 25th of July including the one for Finance & Operations.

b) Presbytery update- already discussed.

c) Fr. Alejandro's gift.

7. General Business

1. Rosters - more volunteers needed. Rosters are for 4 months at a time. This means new volunteers have to wait for 4 months before being used and enthusiasm declines. Why not fill the gaps in the rosters with new volunteers? Agreed.

2. Communion. The Bishop has approved Communion of both kinds being given but has left it up to the Priests to decide whether to do this, Fr. Carlo suggested we wait until the training of new volunteers of Eucharistic ministers, Ministers of the Word, Readers and Altar services have been completed.

3. Fr. Carlo would like to see regular morning teas after masses to help build community. At St Francis split morning teas are not a good idea as at 10.00am nothing is left and after 7.30am it is early for morning tea. Being more specific with hospitality is important. Family groups could take responsibility for a turn at doing morning tea. Morning tea to be after 10.30am Mass at St. Francis and 9.00am Mass at St. John's but more volunteers are needed.

4. Invite the priests to your parish activities please and don't forget to pray for them.

5. Projects need to be clear and decisive and combine meetings where possible.

6. Fr. Carlo is inviting the school to the next PPC meeting

Fr Emile closed the meeting with a prayer at 7.00pm.

Next meeting Tuesday 15th August at 5.30pm